



ቁጥር D3/7621/4  
Ref. No.

ቀን 30/12/2015  
Date

To UNDP Democratic Governance Program

Addis Ababa

Subject : Submission of Financial Report

Please find here with the Financial report ( FACE ) Attached for the House of Peoples Representatives (HoPR) Democratic Governance program that expended for Democratic Institutions Forum, and preparation and publication of parliamentary book of the federal parliament of Ethiopia for the period Dec /2015.

With Best Regards,

  
Medhin Habte


Ministry of Government, Finance & Property  
Administration Directorate Director



CC :

\* Finance and budget section

HoPR

*Send  
pls for your  
action!*  


**Funding Authorization and Certificate of Expenditures**

Country: Ethiopia  
 Programme Code & Title: SDG project #87972  
 Project Code & Title: SDG project #87972  
 Responsible Officer(s): Wro Medihin  
 Implementing Partner: HOPR  
 Currency: Birr

UN Agency: UNDP

Date: 29/12/2015

**Type of Request:**

- Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

**REPORTING**

Coding for UNDP, UNFPA and WFP
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Actual Project Expenditure	Expenditures accepted by Agency	Balance
A	B	C
752,419.92	752,419.92	752,419.92
110,037.90	110,037.90	110,037.90
862,457.82	862,457.82	0

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
E	F	G = D + F

**REQUESTS / AUTHORIZATIONS**

Activity Description from AWP with Duration	Total
1.1.9 Facilitate Democratic Institutions' forum	
1.1.1 preparation and publication of parliamentary book of the federal parliament of Ethiopia	
<b>Total</b>	

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.

- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for

Date Submitted: 29/12/2015

Name: Medihin Habte Title: Director  
Ministry of Finance & Property  
Directorate

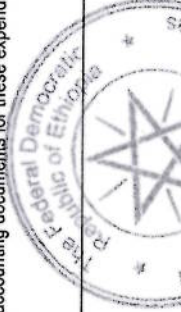
NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES  
 Approved by: \_\_\_\_\_  
 Name: Shimels  
 Title: \_\_\_\_\_  
 Date: 02/01/16

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
Cash Transfer Reference:	DCT Reference:
CRO.ref.no. <u>Voucher.ref.no.</u>	CRO.ref.no. <u>Liquidation.ref.no.</u>
GL codes:	DCT Amount
Training	Less:
Travel	Liquidation Amount
Meetings & Conference	Amount
Other Cash Transfers	Balance
Total	0

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	0
Activity 2	0
Total	






ቁጥር D3/IOU/12  
Ref. No.  
ቀን 10.12.2015  
Date

To UNDP Democratic Governance Programme  
MoFED UN Agencies and Regional Economic Cooperation Directorate  
Addis Ababa  
Subject : Submission of Financial Report

Please find here with the Financial report ( FACE ) Attached for the House of Peoples Representatives (HoPR) Democratic Governance program that expended for Democratic Institutions Forum, for the period July /2015.

With Best Regards,

  
Medhin Habte  
Procurement, Finance & Property  
Administration Directorate



CC :  
+ Finance and budget section  
HoPR

*semi*  
*Fya*

**Funding Authorization and Certificate of Expenditures**

Country: Ethiopia  
 Programme Code & Title: SDG project #87972  
 Project Code & Title: SDG project #87972  
 Responsible Officer(s): Wro Medhin Habte  
 Implementing Partner: HOPR  
 Currency: BLT

UN Agency: UNDP

Date: 10-Dec-15

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
		A	B	C	D = A - C
1.1.9 Facilitate Democratic Institutions' forum		517,750.00	373,002.18	373,002.18	144,747.82
1.1.9 Facilitate Speakers' forum		517,750.00	0.00	-	517,750.00
<b>Total</b>		1,235,460.00	373,002.18	373,002.18	862,457.82

**REPORTING**

**REQUESTS / AUTHORIZATIONS**

New Request Period & Amount	Authorized Amount	Outstanding Authorized Amount
E	F	G = D + F

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:  
 The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.  
 The actual expenditures in the period stated herein has been incurred in accordance with the AWP and request for financial cost estimates.

Date Submitted: 10-Dec-15

Name: Wro Medhin Habte

Title: Procurement, Finance & P. Party Administration Directorate

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: Shimenes  
 Title: Treasury Officer  
 Date: 14/12/15

**FOR UNICEF USE ONLY:**

Account Changes	Liquidity Information
Cash Transfer Reference:	DCT Reference:
CRO ref. no. <u>VOUCHER ref. no.</u>	CRO ref. no. <u>Liquidation ref. no.</u>
GL codes:	DCT Amount
Trading	Less:
Travel	Liquidation Amount
Meetings & Conferences	Other Cash Transfers
Other Cash Transfers	Balance
<b>Total</b>	<b>Total</b>

**FOR UNFPA USE ONLY:**

New Funding Release
Activity 1
Activity 2
<b>Total</b>



#TC D3/IOU1/1000  
Ref. No.  
ቀን 17.11.2015  
Date

To UNDP Democratic Governance Programme


MoFED UN Agencies and Regional Economic Cooperation Directorate

Addis Ababa

Subject : Submission of Financial Report

Please find here with the Financial report (FACE) Attached for the House of Peoples Representatives (HoPR) Democratic Governance program that expended for monitoring and evaluation, and it is a part of Fund amount of 1,396,380.00 for the period Nov /2013.

With Best Regards,

  
Medhin Habte  
Procurement, Finance & Property  
Administration Directorate Director



CC :

\* Finance and budget section

HoPR



UN Agency: UNDP Date: 17 NOV 2015

Funding Authorization and Certificate of Expenditures

Country: Ethiopia  
 Programme Code & Title: SDG project #87972  
 Project Code & Title: SDG project #87972  
 Responsible Officer(s): Wro Martha Luwji  
 Implementing Partner: HOPR  
 Currency: Birr

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

REPORTING

Activity Description from AWP with Duration	Authorised Amount MM-MM YYYY	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount
	A	B	C	D = A - C	E	F
1.1.1 Monitoring and evaluation		700	700.			
<b>Total</b>	700	700	700.			

REQUESTS / AUTHORIZATIONS

**CERTIFICATION**  
 The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:  
 The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.  
 The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for

Date Submitted: 17/11/15  
 Name: Medhin Title: Medhin Habte  
Ministry of Finance & Property Administration Directorate Director

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: Shirimeles Tekemleles  
 Name: Shirimeles  
 Title: Tekemleles  
 Date: 20/11/15

**FOR UNICEF USE ONLY**

Account Charges	Liquidation Information
Cash Transfer Reference:	DCT Reference:
CRQ ref. no., Voucher ref. no.	CRQ ref. no., Liquidation ref. no.
GL codes:	DCT Amount
Training	Less:
Travel	Liquidation Amount
Meetings & Conferences	
Other Cash Transfer	
Total	Balance

**FOR UNFPA USE ONLY**

New Funding Release

Activity 1: 0  
 Activity 2: 0  
 Total: 0

